

Global Recruitment Information of International College of
Changsha University of Science and Technology

Founded in 1956 in historical city Changsha, Hunan—the cradle of Chinese Huxiang culture, Changsha University of Science and Technology has been committed to the high standards of excellence in teaching and research. The University has a comprehensive range of degree programs and disciplines spreading across faculties and research centers, featured by Civil Engineering, Electrical Engineering and Hydraulic Engineering.

The International College of CSUST, drawing on the excellent learning infrastructure of the University, is proud to be able to provide all modern educational resources with the excellent learning infrastructure of University. Since its foundation, the International College has accumulated rich experience in international student recruitment and training, university-enterprise cooperation, Chinese-foreign cooperation in running schools, etc. There are nearly 500 students in the College, and over 200 of them are recruited from 48 countries.

The College offices are comprised of members who are not only multicultural but also bilingual. By accepting a position here, employees will join a multicultural and dynamic intellectual community. In order to promote and accelerate the international development of the College, it plans to recruit two foreign staff globally.

Posting Title 1: Full Time Staff for College International Communications

Department: Office of International Communication and Cooperation

Post Summary

Duties include 1) Implementing a global, integrated communications strategy for the International College; 2) Developing outreach and maintenance plan to attract and maintain overseas higher education institution relations and build a network of cooperation contacts; 3) Promoting overseas publicity to assist in international student recruiting; 4) Organizing in international events; 5) Taking on other assignments from international communications perspective

Qualifications

International staff under the age of 45, who is in good physical and mental health, friendly to China and willing to comply the laws applicable in the PRC.

- A Master's degree or above
- Strong verbal and written skills in English
- In good command of at least one widely used language (Chinese & English excluded)
- Strong communication and management skills
- Excellent integrated marketing and publicizing project management skills
- Ability to collaborate and communicate effectively with various co-workers

Posting Title 2: Coordinator for Language Learning and Student Activities

Department: Center of Student Learning and Development

Post Summary

Duties include 1) Providing oral English training for International College; 2) Assisting in organizing academic and cultural activities for students; 3) Performing staff duties during international events

Qualifications

International staff under the age of 45, who is in good physical and mental health, friendly to China and willing to comply the laws applicable in the PRC.

- A Master's degree or above
- Previous experience in Teaching or Event Planning preferred
- Strong verbal and written skills in English, preferably using English as native language
- Ability to prioritize among projects and multitask
- Excellent communication skills with energetic and sophisticated character

Salary & Benefits

- Appointments will be made under the establishment of the International College of CSUST.

- A triennial contract will be signed which excludes a six-month trial period.
- Salary will be competitive, commensurate with qualifications and experience.
- Insurance package, two times return ticket(economy class) annually and accommodation on campus will also be provided.

Application Procedure

Please send full curriculum vitae together with copies of qualification documents by email to:
iccsust@gmail.com

Additional Information

Should you have any inquiries, please contact us via mirsun7@sina.com or +86-731-85256025.

Changsha University of Science and Technology CHANGSHA·CHINA

960, 2nd. SECTION, WANJIALI SOUTH RD., CHANGSHA, HUNAN, P.R.CHINA

www.csust.edu.cn